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BELIZE
DEPARTMENT OF CIVIL AVIATION
AERONAUTICAL INFORMATION SERVICE



AIC
C015/23
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Consultation Procedures for Proposed Draft Regulations

1. Purpose:

This Aeronautical Information Circular (AIC) provides guidance to the aviation industry and stakeholders on the procedures for the consultation period concerning proposed draft regulations within the aviation sector. Effective consultation is essential to ensure the development of well-informed and practical regulations that enhance safety and efficiency in aviation.

2. Background:

The aviation industry is subject to evolving regulations and standards to address safety, security, and operational requirements. These regulations evolve for many reasons inclusive of, increasing safety standards, accommodating efficiencies within operations, and maintaining compliance with international standards. As part of the regulatory process, the BDCA seeks input and feedback from stakeholders during the development of draft regulations.

3. Consultation Period:

3.1 Notification:

3.1.1 The BDCA will initiate the consultation process by issuing a notice indicating the commencement of the consultation period.

3.1.2 The notice will be published through official channels, including the BDCA's website, official publications, and any other appropriate means.

3.2 Draft Regulations:

3.2.1 The BDCA will provide stakeholders with access to the proposed draft regulations.

3.2.2 These draft regulations will outline the changes or additions to existing regulations or the introduction of new regulations.

3.3 Submission of Comments:

3.3.1 Stakeholders, including industry members, organizations, and individuals, are encouraged to review the proposed draft regulations thoroughly.

3.3.2 Comments, suggestions, and feedback regarding the draft regulations should be submitted in writing to the info@civilaviation.gov.bz addressed to the Director of Civil Aviation with subject **“Amendment of BCAR- (Number of Regulation)”** within the specified consultation period, in the following format:

CONSULTATION PROCESS OF PROPOSED REGULATIONS			
Regulation No. and Name	Objection	Rationale	Proposed text for meeting the required level of safety

Guideline:

- (a) Regulation No.: number of the regulation (Eg: BCAR OPS 1.001)
- (b) Objection: state reason for disagreement
- (c) Rationale: provide a clear explanation of your objection
- (d) Proposed text for meeting the required level of safety: Regulations are in most cases designed to meet the minimum international standard. Provide the proposed text that will ensure that the intent of the proposed regulation is accomplished.

3.4 Deadline for Submissions:

3.4.1 The BDCA will establish a clear deadline for the submission of comments.

3.4.2 All comments must be received by the specified deadline to be considered during the regulatory development process.

4. Review and Assessment:

4.1 Evaluation:

4.1.1 The BDCA will review and assess all comments and feedback received during the consultation period.

4.1.2 The objective is to ensure that proposed regulations address safety concerns, operational needs, and industry best practices.

4.2 Response:

4.2.1 After reviewing the comments, the BDCA will prepare a response document.

4.2.2 This document will summarize the comments received and provide explanations for the acceptance or rejection of specific recommendations.

5. Finalization of Regulations:

5.1 Revision:

5.1.2 If necessary, the draft regulations will be revised based on the feedback received during the consultation period.

5.2 Publication:

5.2.1 The final version of the regulations will be published, along with a summary of changes made as a result of the consultation process. The BDCA may also elect, as deemed necessary, to hold meetings to discuss the outcomes of the consultation process.

6. Conclusion:

Effective consultation with industry stakeholders is vital for the development of balanced and effective aviation regulations. The BDCA encourages active participation from all concerned parties during the consultation period to ensure the highest level of safety, security, and efficiency in the aviation sector.

7. Contact Information:

For inquiries or submissions related to the consultation process, please contact the Department:

Belize Department of Civil Aviation

Email: info@civilaviation.gov.bz

Telephone: +501 225-2052/2014

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