



**BELIZE DEPARTMENT OF CIVIL AVIATION
THE AIR NAVIGATION REGULATIONS IN FORCE**

APPLICATION FOR A LICENCE FOR AN AERODROME

The application for a licence for an aerodrome is processed in accordance with the civil aviation regulations in force. This is applicable for private and public aerodromes and includes those which may be used by aircraft carrying passengers for hire or reward. This form should be completed and forwarded to the Director of Civil Aviation. It must be accompanied by a preliminary report on the site, using Belize Department of Civil Aviation Form (BDCA Form 6 for a land aerodrome) or on (BDCA Form 7 for a water aerodrome),

When ready for use and prior to the issue of the aerodrome license, it will be necessary for the site to be inspected by a Belize Department of Civil Aviation aerodromes inspector.

Particulars of the statutory fees chargeable for the issue of an aerodrome license and for the site inspection are shown at the end of this form. Payment should be by cash or cheque, made payable to the Government of Belize and sent to the Director of Civil Aviation, P. O. Box 367, Belize City, Belize.

<p>1. Full name and address of proposed licensee. (The exact name to be shown on the license should be given here.)</p>	
<p>2. Nationality.</p>	
<p>3. Proposed name of the aerodrome, i.e. local geographical title.</p>	
<p>4. Location of the aerodrome with reference to the nearest town, village, city or settlement.</p>	
<p>5. Purpose for which the aerodrome is required:</p> <p>(a) Private use (i.e. by the licensee and by individuals specifically authorized by him.) If for private use, is it proposed to give instruction in flying?</p> <p>(b) Public use.</p> <p>Note: If only for temporary use, state period for which the license is required.</p>	
<p>6. For what aviation activity is the aerodrome to be used (e.g. charter work, joy-riding, instructional flying, displays, agriculture, other..);</p>	
<p>7. What is the appropriate maximum total weight of the heaviest aircraft which will normally be operating at the aerodrome;</p>	
<p>8. Are you the owner of the site for which the license is required; If not, state:</p> <p>a) What rights you hold over the site; b) for what period you hold these rights; c) The name and address of the tenant, owner or other authority, whose permission has been obtained for the site to be used as an aerodrome.</p>	

<p>9. (a) Does any public or private right-of-way exist on or near the site;</p> <p>(b) If so, do you consider that the use of the site as an aerodrome would interfere with such rights;</p> <p>(c) If there is a risk of interference with a private right-of-way, state that satisfactory arrangements for the use of the site as an aerodrome have been made with the holder(s) of the rights.</p>	
<p>10. Is the local Planning Authority agreeable to the proposed site being used as an aerodrome? In case of water aerodromes, the appropriate Authority must be consulted, e.g., for coastal sites, the Harbour Master or Ports Authority; for inland sites, the local Planning Authority. Give details of the authorities consulted and the outcome.</p>	
<p>11. Particulars of any equipment available on the site, e.g. wind sleeves (windsock), boundary markers, fire, rescue and medical equipment.</p>	
<p>12. Name and qualification of person submitting report on site (BDCA Form 6 or BDCA Form 7).</p>	
<p>13. Date of submission:</p> <p>Signature of applicant:</p>	<p>_____</p> <p>_____</p>
<p>14. Any other pertinent information: such as runway length, width, runway orientation, etc</p>	

The scale of fees in respect of the licensing and inspection of aerodrome is as follows:-

	For license	For official inspection of aerodrome (if required - \$200.00)
In respect of the grant of a license }	\$200.00	
In respect of the renewal of a license }	\$200.00	
In respect of the variation of a license }	\$200.00	

A license is normally valid for a period of 12 months, but applications may require licenses of shorter duration to cover seasonal flying activities, air displays, etc. Cases may, therefore, occur when a removal or grant of a further license for the same site may be needed within a period of 12 months from the date of issue of the first license. In these instances, no charge will be made for the renewal of the license or the grant of a further license, provided that:-

- (a) the periods covered fall within the specified 12 months;
- (b) the license is taken out by the same person for the same site;
- (c) no variation in the terms of the license is required.

Where variation in the terms is required and an inspection is necessary, the charge will be made.